

*****DO NOT INCLUDE THIS PAGE WITH YOUR APPLICATION*****

Note to Applicants: The Shakespeare Research Travel Fund has up to \$10,000 per year to dispense to qualified students. If more than one or two students apply, the fund will be disbursed in a way that the Graduate Advisor, in consultation with supervisors, deems appropriate.

Attachment Information:

All attachments must be:

- word processed on 8 ½ x 11” single -sided white paper, ¾” margins
- single-spaced, 12 pt Times New Roman font
- principal applicant’s name must appear in the top right corner of every page
- pages must be numbered consecutively following the last page of your application printout

Proposal Sections:

1) Detailed Project Description:

Provide a one-page description of your research proposal. The description should include research methodology and anticipated research contribution and impact. Be sure to describe the holdings of the research institution you will be consulting and how these will contribute to your project.

2) Budget Justification:

Provide a budget justification for the funds being requested. Please advise in your budget the dollar amount and rough exchange values for trips abroad. Also make sure to specify the proposed dates of your trip.

A list of eligible expenses can be found on the UBC website at:

<http://universitycounsel.ubc.ca/files/2013/04/policy83.pdf>

3) Publication History:

Applicants should attach their publication history, if it is applicable to this grant. Conferences may also be listed.

4) Research Grant History for the Past Five Years:

Applicants should provide a list of all research grants received over the course of their graduate career. Applicants should also include a list of all grants that have been submitted and whose competition results are not yet known.

Application Deadline:

Your completed application must be received by **4:00 pm** on **15th April**. Applicants should submit one signed original.

Submit Your Application To:

Louise Soga
Graduate Student Service
Department of English
#397-1873 East Mall

Required Signatures:

The applicant and the applicant's Department Head or Graduate Director must sign these applications.